



DIXCART
LEGAL

Immigration costs information for individuals Applications to the Home Office – legal costs based on an hourly rate

We will only be able to advise you on any of the below applications to the Home Office if we have first had an [initial consultation](#) with you.

If we advise you on any of the below applications to the Home Office we will carry out the work on an hourly rate basis. We have provided below a typical range of our legal costs, exclusive of VAT. These costs are based on [Vincent Chung's](#) hourly rate (£190 per hour, excluding VAT). The legal costs are based on an application for one individual and would not cover dependants.

EEA Rules for EEA citizens and their family members	Average time to complete work	Average legal costs (exclusive of VAT)
Family Permit	6 – 10 hours	£1,140 to £1,900
Residence document	8 – 12 hours	£1,520 to £2,280
Permanent residence document		

UK Immigration Rules for visas non-EEA citizens	Average time to complete work	Average legal costs (exclusive of VAT)
Visit visa (business/ family/ marriage/ tourist)	6 – 10 hours	£1,140 to £1,900
Spouse/ Unmarried Partner/ Civil Partner/ Fiancé(e) visa	8 – 12 hours	£1,520 to £2,280
Dependent relative and family reunion applications	10 – 15 hours	£1,900 to £2,850
Tier 1 (Graduate Entrepreneur) visa	12 – 15 hours	£2,280 to £2,850
Tier 1 (Entrepreneur) visa	20 – 30 hours	£3,800 to £5,130
Tier 1 (Exceptional Talent) visa	15 – 20 hours	£2,850 to £3,800
Tier 1 (Investor) visa	20 – 30 hours	£3,800 to £5,130
Tier 2 work visa <ul style="list-style-type: none">• (General)• (Intra-company Transfer)• (Minister of Religion)• (Sportsperson)	8 – 12 hours	£1,520 to £2,280
Tier 4 student visa <ul style="list-style-type: none">• (General)• (Child)• (Parent of a Tier 4 child visa)	8 – 12 hours	£1,520 to £2,280
Tier 5 (Temporary Worker) visa	6 – 10 hours	£1,140 to £1,900

<ul style="list-style-type: none"> • (Charity Worker) • (Creative and sporting) • (Government Authorised Exchange) • (International Agreement) • (Religious Worker) • (Youth Mobility) 		
Representative of an Overseas Business (“Sole Rep”) visa	15 – 20 hours	£2,850 to £3,800
UK Ancestry	6 – 10 hours	£1,140 to £1,900
Long Residence	8 – 12 hours	£1,520 to £2,280
Turkish Worker/ Turkish Businessperson visa applications including Indefinite Leave to Remain	8 – 12 hours	£1,520 to £2,280
Indefinite Leave to Remain (2-5 years)	8 – 12 hours	£1,520 to £2,280
Indefinite Leave to Remain (10 years)	10 – 14 hours	£1,900 to £2,660

British Nationality Act to become British	Average time to complete work	Our legal costs (exclusive of VAT)
Naturalisation (Adult)	6 – 10 hours	£1,140 to £1,900
Registration/ Naturalisation (Child)	6 – 10 hours	£1,140 to £1,900
Registration – UKM/ UKF	8 – 12 hours	£1,520 to £2,280

If you provide us with all the information and documents we request at the start of the matter, our legal costs will tend to be at the lower/ middle range.

Factors which usually push our legal costs towards the higher range include (but please note that this is not an exhaustive list):

- the application being submitted from outside the UK (an “Entry Clearance”/ initial visa application)
- where you don’t clearly meet all the requirements
- where you have previously been refused a visa or have an adverse immigration background
- lengthy/ numerous correspondence
- where the Home Office require further information or documents in addition to those sent with the application

In some circumstances a combination of some or all of the above may cause our legal costs to exceed the higher costs range. We would tell you if this was likely to occur.

The exact number of hours it will take depends on the circumstances of your case, including the amount of supporting evidence we need to consider (dependent on your application), the levels of correspondence and the complexity of your case. Please note the above average number of hours and legal costs are based on the facts set out below. All applications are likely to vary and of course, we can give you a more accurate estimate once we have more information about your specific case.

The work we will do for you

When acting for you in relation to any of the above applications to the Home Office our work will involve:

- discussing your circumstances in connection with your intended application in detail

- giving you advice about the requirements for your intended application and whether you meet the criteria
- advising you of the application process and documents required to be submitted with the application
- taking your instructions
- engaging in correspondence with you and/or third parties
- considering the supporting evidence you provide to us, giving feedback, and advising whether additional evidence is required. The above legal costs ranges are on the basis that we will spend no more than 2 to 3 hours reviewing, giving feedback and advising you on required additional evidence.
- liaising with other parties (with your approval) about supporting evidence where necessary
- advising you of any deadlines in relation to your application
- preparing your application, including preparing detailed representations, and submitting your application on your behalf. The above legal costs ranges are on the basis that we will spend no more than 4 to 8 hours (depending on the type of application) preparing detailed representations
- sending your application and/or supporting documents to the Home Office in the UK (where we have them) by Royal Mail “Signed For” or “Special Delivery” or uploading your application and/or supporting documents to the Home Office’s official partner website (where appropriate)
- keeping you updated throughout the process
- advising you about additional steps you need to take after the application has been submitted
- advising you about the outcome of the application and in the event that your application is refused, your available options

Timeframes

We can normally submit your application within 2-4 weeks of you instructing us (following an initial consultation), subject to you providing us with all the required information and documents (in the correct format and in a timely manner). The above legal costs ranges are based on submission of the application within this timeframe. If your visa will be expiring within 1-2 weeks of you instructing us (following an initial consultation), we would be happy to discuss your requirements and let you know if we can assist and if so let you have an estimate of our costs.

We have no control over how long the Home Office will take to make a decision on your application. The [Home Office have published their processing times](#) for issuing a decision.

Additional costs - third parties

The legal costs set out above do not include costs payable to third parties in connection with the application. Such additional costs that you are likely to incur can be categorised into payments to the Home Office and/or its official partners and payments to other third parties.

Costs related to your matter which we pay to third parties on your behalf or in connection with your matter are known as disbursements and will be charged to you by us in addition to the legal costs set out above. Usually you will pay the third party direct, but if we are to pay the third party on your behalf then you will be required to reimburse us.

Home Office and/or its official partners - In most instances we will let you know how to make payments directly to the Home Office, rather than us incurring costs on your behalf as disbursements. The likely costs are:

- Any mandatory [Home Office application fees](#)
- Any mandatory [Immigration Health Surcharge fees](#) (usually separately payable to applications made from within the UK, but does not apply to applications for Indefinite Leave to Remain, nor applications to become a British citizen)
- Any mandatory [Biometric Enrolment costs](#) (usually payable separately for applications made from within the UK, including applications for Indefinite Leave to Remain and applications to become a British citizen)
- Any [optional additional services \(for applications submitted OUTSIDE the UK\) offered at the visa application centre](#), which you may wish to use such as priority services and (return) courier services
- Any [optional additional services \(for applications submitted INSIDE the UK\) offered by UKVCAS](#), which you may wish to use such as enhanced service points, out of hours appointments, next day appointments, same day appointments and priority services.

Other third parties - Depending on the type of application, where you are making your application from, where you are from, and the types of documents required for your application, additional documents may be required which will incur additional costs such as:

- [Tuberculosis tests](#) – for visa applicants from outside the UK, if you are from or live in a certain country
- [English language tests](#) or use of [UK NARIC services](#) to compare your Bachelor degree or above – for most applications whether made from within or outside the UK. You may be exempt depending on your nationality
- [Life in the UK Test](#) – applications for Indefinite Leave to Remain and/or to become a British citizen
- Costs issued by third parties whom you engage e.g.
 - Bank charges
 - Accountants – generally required where self-employment/ business documents are factors in your application, for example Spouse/ Unmarried Partner/ Civil Partner/ Fiancé(e), Tier 1 (Graduate Entrepreneur), Tier 1 (Entrepreneur), Tier 1 (Investor), Turkish Businessperson and “Sole Rep”
 - Lawyers – generally required where funds are being made available by third parties and independent legal input is required, for example Tier 1 (Graduate Entrepreneur), Tier 1 (Entrepreneur) and Tier 1 (Investor)
 - Authorities issuing criminal record certificates where required, for example Tier 1 (Entrepreneur), Tier 1 (Investor) and Tier 2 (General) – only for certain occupations
 - Authorities issuing birth certificates, marriage/ civil partnership certificates, divorce certificates, death certificates etc
 - [Certified translations](#) where your documents are not in English or Welsh. This may range between £50 to £500 exclusive of VAT.
 - Courier services

If you ask for any recommendation on the use of third parties, you will not be obligated to instruct those third parties we have suggested.

The level of any of the above additional costs will vary from application to application. Where we are able, we have set out links above to third party websites giving the likely costs. In all other circumstances costs ranges will depend on the circumstances.

Excluded services

The following items are not included in the above legal costs range and will attract additional costs:

- The above legal costs ranges are based on our review of the documents required for your application. If you consider that we need to see and advise on documents that are not set out in the detailed list we provide to you then this work would not be covered in the above legal costs range and would involve you incurring additional legal costs, which will be dependent on the number of documents and complexity of the documents.
- Attendance, travel and waiting time at any interview requested by the Home Office. If you are invited to attend an interview, we will be happy to discuss this with you and/or attend with you. The length and nature of the interview is not within our control, though on average an interview may last anywhere between 1 hour and 8 hours or more. We would therefore simply charge our hourly rate for our travel time, time spent waiting and being engaged at the interview, and travel expenses at cost as a disbursement.
- If your application is refused, whilst we will advise you of the outcome and possible options available to you, any subsequent work you instruct us to carry out is not included in the above legal costs range and would be subject to additional legal costs, which we would be happy to discuss with you at the time.
- Ad hoc immigration enquiries not immediately related to your application

Version: 1

Effective Date: 6th December 2018

Dixcart Legal Limited